

### Record of officer decision

<b>Decision title:</b>	To approve the expenditure of up to £62k for planned maintenance window replacement at St Davids Pupil Referral Unit from school capital maintenance funding
<b>Date of decision:</b>	13 May 2019
<b>Decision maker:</b>	Assistant Director Education Development and Skills
<b>Authority for delegated decision:</b>	The authority for the specified officer to take this decision is set out in the cabinet report approved 17 January 2019 ( <a href="http://hc-modgov:9070/ieDecisionDetails.aspx?ID=5593">http://hc-modgov:9070/ieDecisionDetails.aspx?ID=5593</a> )
<b>Ward:</b>	Widemarsh
<b>Consultation:</b>	<p>Cabinet debated and approved a report on the 2019/20 Local Authority Schools Maintenance Programme on 17 January 2019.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of headteachers and council officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme and no objections or comments were received.</p>
<b>Decision made:</b>	<p>Agreement to:</p> <ul style="list-style-type: none"> <li>• To approve the window replacement planned maintenance works at St Davids Pupil Referral Unit, to be undertaken via Balfour Beatty Living Places, at an initial cost of £53,257 plus associated contingency, professional and statutory fees. A total cost up to the value of £62,000</li> <li>• Fund the works from the existing school capital maintenance budget</li> </ul>
<b>Reasons for decision:</b>	<p>St Davids was included in the approved schools planned maintenance programme 2019/20 for window works.</p> <p>The costs received lie just outside the original budget provided in the cabinet report of £50k plus fees. The additional funding will be covered from the contingency within the existing school capital maintenance budget.</p>

<p><b>Highlight any associated risks/finance/legal/equality considerations:</b></p>	<p>The works can be covered within the budget originally allocated for windows as part of the planned maintenance programme and a small amount of the contingency within the existing school capital maintenance budget.</p> <p>There is a risk that once on site, further work is identified if the condition of the window surrounds are found to be poor. A contingency has been allowed to cover unforeseen elements once the existing windows have been removed. Should this contingency be insufficient than a further officer decision will be required.</p>
<p><b>Details of any alternative options considered and rejected:</b></p>	<p>Do nothing. This is not recommended as the windows are in poor condition and have been highlighted as requiring replacement in the latest condition survey. Not replacing the windows could cause further deterioration to the building fabric leading to greater reactive costs.</p> <p>Replace fewer windows. The number of windows put forward for replacement has already been reduced to fit as close as possible to the allocated budget. A further reduction will only prolong the poor condition of the existing windows.</p>
<p><b>Details of any declarations of interest made:</b></p>	<p>None</p>

Signed

Date: 13 May 2019